

# Basic Prison Rules and Guidelines for CLPRM Volunteers

## Primary Rules

1. Picture ID is necessary. (Driver's License)
2. PLEASE arrive on time. For CFCF, we should arrive by 7:30.
3. Take nothing in or out of the institutions without asking permission. We are allowed to bring bibles in with us and are permitted to distribute soft cover bibles.
4. Cell phones, cigarettes, jewelry, money, purse, or keys may not be taken into the jail. Bring as little as possible. Wedding bands and watches are allowed.
5. Lockers are available.
6. No photographs may be taken without authorization.
7. Parked vehicles must be locked and are subject to search.
8. No alcohol, cigarettes or narcotic drugs, (prescribed or not) are allowed on prison grounds
9. You may not be a volunteer if you have a family member in that prison.

## Inmate Interaction

1. PLEASE DO Not ask about a inmate's criminal history.
2. Respect their privacy. Help build them up, don't tear them down. Do not judge. Offer suggestions, not criticism.
3. For Women volunteers - No hugging. Handshake only. Women are not allowed to lay hand on male inmates during prayer time. Women should avoid one on one private time with male inmates. A male member of the ministry should be present.
4. Do not make phone calls for inmates, or perform any services outside of the prison.
5. Use a church address or a PO BOX if you are going to write an inmate. (see correspondence guideline sheet)
6. Keep your word. Do not make promises you cannot keep.
7. During any time of sharing or discussion with the inmates, you may not debate or talk about a particular denomination or religion.
8. It is forbidden to abet, assist or advise in any escape.
9. Do not accept anything from an inmate to take out of the prison.

## Dress Code

1. Dress appropriately. Use common sense regarding your clothes. Women should avoid anything tight fitting (including tight jeans) or revealing.
2. Collared shirt please.
3. No White t- shirts or light blue button down shirts.
4. We usually wear jeans or slacks. No shorts or sweatpants
5. No open shoes or sandals. Flat shoes are recommended.
6. Do not leave civilian clothing behind. Do not take off any clothing. No hoods or hats permitted.
7. It usually gets very warm in the chapel so avoid wearing sweaters or thick tops. The lockers are not large so try to avoid thick winter coats.